

AGENSI PEKERJAAN IS HOLDINGS SDN BHD (866055-H)

JTKSM 243C

3A-3, Jalan Jelatek 1, Business Centre, 54200 Kuala Lumpur

Tel. No (6)03-4252 5512 Email: apisholdings@gmail.com



PERSONAL INFORMATION

Name: ANALYN MELO DE GRACIA				
Address: PRK NARRAPIL, MAGUPISING BRAULIO E. DUJALI			EXPECTED SALARY: RM1800	
Mobile No. <i>available upon request</i>	Email Address: <i>available upon request</i>	Date of Birth: 23 MARCH 1992	Nationality: FILIPINO	Age: 30
Height: 4'9	Weight: 53 KG	Passport No: P**603**A	Date of Expiry: 22 AUG 2028	Marital Status: SINGLE
Religion: ROMAN CATHOLIC	Name of Husband/Partner:	Occupation:	No of Children:	Age (s):
Contact person in case of emergency Name: LEDA DE GRACIA Tel No: <i>available upon request</i>			No. of Brother(s): 1 No. of Sister(s): 2	Your position in your family: Eldest
Name of Father: ROGELIO DE GRACIA	Occupation: DRIVER/CARPENTER	Name of Mother LEDA DE GRACIA	Occupation: HOUSEWIFE	
In the event that you decide to work abroad, who will take care of the children? HUSBAND				

KNOWLEDGE:	GOOD	FAIR	LITTLE	POOR
ENGLISH		<input checked="" type="checkbox"/>		
SPOKEN		<input checked="" type="checkbox"/>		
WRITTEN		<input checked="" type="checkbox"/>		
READ		<input checked="" type="checkbox"/>		
OTHER LANGAUGE:				

EXPERIENCE

BABY CARE		CLOTHES WASHNG	<input checked="" type="checkbox"/>
CHILD CARE	<input checked="" type="checkbox"/>	CLOTHES IRONING	<input checked="" type="checkbox"/>
AGED CARE		HOUSE CLEANING	<input checked="" type="checkbox"/>
INVALID CARE		GARDENING	
COOKING	<input checked="" type="checkbox"/>	MARKETING	<input checked="" type="checkbox"/>

ELECTRIC WARE KNOWLEDGE

RICE COOKER	<input checked="" type="checkbox"/>	FILIPINO FOOD	<input checked="" type="checkbox"/>
WASHING MACHINE	<input checked="" type="checkbox"/>	CHINESSE FOOD	
MICROWAVE	<input checked="" type="checkbox"/>	WESTERN FOOD	
VACUUM CLEANER		OTHERS PLEASE SPECIFY:	
ELECTRIC IRON/KETTLE	<input checked="" type="checkbox"/>		

EDUCATIONAL ATTAINMENT

EDUCATIONAL DETAILS	Name of School	YEAR GRADUATED	
Secondary School:	LORENZA S. SARMIENTO Sr. NATIONAL HIGH SCHOOL	2009	
College/University:	UM TAGUM COLLEGE (BUSINESS MGT)	2017	

EMPLOYMENT HISTORY

Name of Employer: <i>available upon request</i>	Year From - To:	Country:	Salary:
Position: TAKING CARE OF KIDS (HER NIECE & NEPHEW)	2021-2022	PHILIPPINES	
Name of Employer:	Year From - To:	Country:	Salary:

GENERAL INFORMATION**(YES OR NO)**

Do you have any experience taking care of pets?	YES
Are you willing to work in a house where there are pets?	YES
Are you willing to work without any days off during the whole duration of the contract?	YES
Are you willing to work with Muslim families?	YES
Are you willing to work with a non-Muslim family?	YES
Are you willing to refrain from using your phone or mobile device during work hours?	YES
Do you drink alcohol or smoke?	NO
Have you ever suffered from any serious illnesses?	NO
Will you be honest and loyal to your employer?	YES
Do you promise not to use the telephone or mobile without permission from your employer?	YES
Are you aware of a two-year employment contract with your employer?	YES
Do you promise not to answer back to your employer when he or she points out your mistake?	YES
Do you promise not to bring or invite friends or relatives to the house of your employer without permission?	YES
Are your parents or husband allowing you to work as a housemaid in Malaysia?	YES
Are you ready to be separated from your family during your employment in Malaysia?	YES
Are you physically and mentally ready to work as a housemaid in Malaysia?	YES

FUTURE PLANS**Why do you want to go and work overseas?**

To support my family's needs and build a house.

DECLARATION

I, **ANALYN MELO DE GRACIA** hereby confirm that the information given on this form is, to the best of my knowledge, true and complete, I acknowledge that I have not withheld any material information which might preclude me from working overseas. I shall abide by the rules and regulations of AGENSI PEKERJAAN IS HOLDINGS SDN BHD and the work conditions of my future Employer. I wish to testify that I want to go and work Overseas as Domestic Helper. I further affirm that I shall. To the best of my abilities to complete my Two (2) years Contract of Employment.

Signature not required

(_____)

